|  |
| --- |
| **KYMATYC Registration Form February 23-24, 2024 Jefferson Community and Technical College, Louisville, Kentucky** |

**Contact Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** |  | **Phone** |  |
| **Address** |  | **Email** |  |
| **College** |  | **Position** |  |

**Conference Fees**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Until February 9th** | **After February 9th** | ***Total*** |
| **Conference Registration** | **$80.00** | **$90.00** |  |
| **Presenter Discount  ($20 per mini-session**  **$40 per regular session, can be split among multiple presenters)** |  |  |  |
| **Adjunct Registration** | **$10.00\*** | **$10.00\*** |  |
| **Vendor Registration** | **$350.00** | **$400.00** |  |

\* Adjunct Registration will be refunded at check-in

**Room Rates   
Embassy Suites by Hilton Louisville Downtown**

**501 South Fourth Street Louisville, Kentucky**

**$139 Suite**

**Hotel reservations must be placed directly with Embassy Suites by Louisville Downtown by January 26, 2024 to guarantee a room however this can end if rooms fill so please make sure to do this as soon as possible. Please** [**reserve here**](https://www.hilton.com/en/book/reservation/rooms/?ctyhocn=SDFDNES&arrivalDate=2024-02-23&departureDate=2024-02-24&groupCode=CES91B&room1NumAdults=1&cid=OM%2CWW%2CHILTONLINK%2CEN%2CDirectLink%20) **or call 1-888-728-3025 and use reference code 91B when booking. Rooms requests after January 26 are subject to availability. We are not required to use this hotel and if you find a better option, there is no penalty to KYMATYC if you choose to do so.**

|  |  |
| --- | --- |
| ***Grand Total* (add all *Total* spaces and enter the *Grand Total* here)** |  |
| **Registration Form Instructions** | |

Please complete the registration form and mail with a check or money order made payable to KYMATYC for the *Grand Total* to:

KYMATYC Registration  
c/o Sherry McCormack, President  
720 North Drive

ETB 122

Hopkinsville, KY 42241

If you wish to complete the registration form online you can use the KYMATYC website at <http://ky.matyc.org/conference.html>. Currently, we do not have the ability to process credit cards but if this option opens, we will add it to the website.

Please keep KYMATYC costs low by reporting any changes in the registration form or cancellations in a timely manner. Refunds will be given at the discretion of the Executive Board. If you have any questions, please email [smccormack0001@kctcs.edu](mailto:smccormack0001@kctcs.edu). Thank you!

*KYMATYC is committed to serving all conference attendees with disabilities and adheres to the guidelines set forth in the Americans with Disabilities Act. Attendees with disabilities requiring special accommodations should contact KYMATYC before February 3, 2024.*